

Academic Policy Council Agenda
Wednesday April 19
HPNP Building Rm 4233 (Dean's Conference Room)
3:30 pm

1. Call to order
2. Approval of minutes from March 2017
3. Election of chair for 2017-2018
4. Scheduling Academic Integrity Update
5. Formalize strategies for moving student civility initiative

Directions to Dean's conference room HPNP 4233: Enter the front door of the HPNP building (has large metal statue and faces UF Health Shands Hospital). Take nearest elevator on the left to the fourth floor. Exit elevator to the left and take the first left turn. There is a small sitting area at the end of the hall way to the right that leads to the conference room.

Academic Policy Council Minutes (DRAFT)

March 15, 2017

HPNP Room 4233 (Nursing Dean's Conference Room)

3:30 p.m.

Attendees

Hans van Oostrom, Horace Tucker, Karen Whalen, Joel Brendemuhl, Susan Schaffer, Angel Kwolek-Folland, Angela Lindner and Beverly Sanders

Call to Order

Susan Schaffer, Chair, called the meeting to order at 3:34 p.m. and the February minutes were approved.

Academic Integrity Task Force – Joel Brendemuhl

Joel Brendemuhl gave a short report on the Academic Integrity Task Force. This task force was originally formed in 2010 and has been inactive since the 2011 report to the Provost. It is now active again and reviewing what was implemented since 2011. The 2017 task force is asked to not only review the 2011 recommendation but to also add the online environments and update previous recommendations to its responsibilities. The 2017 task force has not met but will schedule a meeting soon. Plans are to have rough drafts by end of summer/early fall.

- Members noted that the Proctor U is a problem.
- Procedure for faculty members to report academic dishonesty needs to be revised as it is burdensome to use.
- APC recommended that Dr. Brendemuhl return next year with an update – maybe the September or October 2017 meeting.

Update Extending Grading Period – Angela Lindner

- Steve Pritz, Registrar, is creating different options trying to see if there are issues.
 - Offer finals on Sunday afternoons.
 - Decrease the number of days of classes by three days
- Any changes to the calendar will not go into effect until after five years.

Update on course evaluation revision plan – Angel Kwolek-Folland

- Dr. Kwolek-Folland is working with Jennifer Smith and researching third party programs/software that can work with UF's Canvas for course evaluations. She distributed a list of tool websites that are being researched to the members.
- Dr. Kwolek-Folland and Dr. Lindner are visiting different campus departments for feedback.
- Plans are to have a group of faculty to work on questions for the evaluation and hopefully by Spring 2018 can have a pilot program running.

Member Reports on Student Disruptive Behavior

- Susan Schaffer - [Student Conduct and Honor Code](#) but didn't think this answers the question on how to handle disruptive behavior. She also noted the [Faculty and Staff 911 Guide](#).
- Hans van Oostrom – talked with Jen Day Shaw, Dean of Students. She think the idea of training for instructors is a good idea. If a student is disrupting, the instructor can send the student out and report it as a conduct issue.
- Chris Hass is out of town, will report the legal aspects after talking to General Counsel.
- Karen Whalen – Pharmacy has a professionalism committee. Her college uses the committee for rewarding and exhibiting professional behavior.
- Suggestions:

- Create an online module along with workshop training for faculty
- Jen Day Shaw to form a committee to discuss the issue and make recommendations.
Dr. van Oostrom will represent the APC on the committee.

April 1 agenda – election of chair for 2017-2018

The council adjourned the meeting at 4:45 p.m.

Academic Policy Council 2016-2017

Last Name	First Name	Rank	Council Position	College	Email	Term
Tucker	Horace	Associate Director	Contributing Committee Representative	Student Petitions Committee	horace.tucker@warrington.ufl.edu	2017
Reynolds	Alison		Contributing Committee Chair	General Education Committee	ali.reynolds@ufl.edu	2017
Jonassaint	Brendon(BJ)	student	Student	Student Government	bjonassaint@ufl.edu	2017
van Oostrom	Hans	Assoc Chair and Assoc Prof	Contributing Committee Chair	Curriculum Committee	oostrom@ufl.edu	2017
Mueller	Paul	Professor	Senate Member	CLAS	pamueller@ufl.edu	2017
Sanders	Beverly	Associate Professor	Senate Member	ENG	sanders@cise.ufl.edu	2017
Schaffer	Susan	Clinical Assoc Professor	Chair	Nursing	sdschaf@ufl.edu	2018
Solberg	Lauren	Assistant Professor	Senate Member	Medicine	lbsolberg@ufl.edu	2018
Hass	Chris	Professor	Senate Member	HHP	cjhass@hhp.ufl.edu	2019
Whalen	Karen	Clinical Professor	Senate Member	Pharmacy	whalen@cop.ufl.edu	2019
Kwolek-Folland	Angel	Associate Provost	Administrative Liaison	Provost's Office	akf@aa.ufl.edu	NA
Duncan	Paul	Sr Assoc Dean	Related Committee Chair	Graduate Council	pduncan@ufl.edu	NA
Glover	Joe	Provost	Liaison		jglover@aa.ufl.edu	
Spiguella	Ana	General Counsel	Liaison		spiguella@ufl.edu	